

# Curriculum Vitae

Rebecca Beaulieu

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## Work Experience

### Project Manager

#### TS Events

March 2020- Current

Responsibilities Include:

- Facilitating live theatrical events from pre-production through post-production correspondence
- Managing the workshop
- Organizing the flow of multiple events at once
- Communicating with clients for event requirements
- Maintaining and operating various show equipment including lighting, sound, and video

### Touring Electrician and Assistant Stage Manager

#### Chamber Theatre Productions

September 2019- December 2019

Responsibilities Include:

- Loading a full light plot for Chamber Theatre's *Encore*, including tying into power via camlock distributor, routing DMX, and patching into 10 front of house units.
- Leading a team of actor technicians.
- Focusing full lighting plot.
- Operating ETC Expression board during show.
- Organizing and leading load in and load out of a 26' box truck.
- Driving a 26' box truck.

### Live Show Technician Lead

#### Canobie Lake Park

June 2018- September 2019

Responsibilities include:

- Managing a small team of show technicians.
- Troubleshooting issues with lighting, sound, and video technology.
- Working closely with ushers, park crew, and costume characters.
- Setting daily schedule for normal operation.
- Working with third party talent company to design and adjust lighting and audio for a variety of stage shows.

### Live Show Technician

#### Canobie Lake Park

April 2016 – June 2018

Responsibilities Include:

- Maintaining and operating three stages including 2 outdoor stages.
- Utilizing lighting systems including: Martin Light Jockey and High End Systems Hog4 Nano.
- Mixing audio using Presonus Live 16 channel up to 5 microphones.
- Set up and break down of temporary sound systems at various events around the park

### Stage Hand

#### Silver Center for the Arts

April 2016 – May 2018

Responsibilities include:

- The inventory of, hanging, focusing and repairing of conventional theatrical lighting.

- Constructing theatrical sets.
- Using a genie brand lift.
- Operating a single purchase counterweight system.
- Stage managing, light board operating, and soundboard operating various temporary gigs in the Silver Center

## Media and Publicity Specialist

**Plymouth State University Department of Music Theatre and Dance**

**October 2016 – May 2018**

Responsibilities include:

- Writing press releases for the department of music theatre and dance for all major theatrical productions throughout the season.
- Writing, directing, filming and editing short promotional videos for the major theatrical productions throughout the season.
- Taking and editing photographs of smaller scale music and dance productions.
- Facilitating poster distribution for the Plymouth NH area.

## Marketing, Development, and Management Intern

**Winnepesaukee Playhouse**

**September 2017- March 2018**

Responsibilities Include:

### ***In the area of marketing***

- Writing press releases
- Developing posts for social media to promote community player's production
- Editing the newsletter to include information on the community players production
- Taking photos during rehearsal for shows to publish on the website for marketing.
- Creating a promotional flyer for discounted tickets for final production of 2017 season
- Updating the group sales database: including contacting by phone and/or email senior centers, travel agencies, and community centers.
- Creating a flyer advertising the 2018 professional season
- Mail merging contact list to create labels for envelopes
- Packing envelopes to be mailed

### ***In the area of development***

- Attending fundraising development meeting.
- Working in tandem with the fundraising committee to contact major donors and thanking them for coming to shows in the past, hoping to bring in donations
- Creating seasonal thank you cards to years past donors.
- Attending annual season announcement party to meet and nurture relationships with patrons and donors.
- Sitting in on grant meetings to learn what grants fit the organization and which are not tailored to benefit the type of non-profit that you are working at.

### ***In the area of management***

- Opening the box office and concession sales for a weekend of shows.
- Working and completing sales in the box office during the run of a show
- Closing and filing deposits for the concessions and box office.
- Analyzing end of month closing statements and budget to understand how to balance financial situations.
- Revising and editing the incoming employee handbook.

## Pemi Youth Center

## Volunteer Staff for after school program

September 2015 – May 2016

### Responsibilities Include

- Assisting Children with homework and studying
- Facilitating games and curriculum for students to broaden their social exposure
- Providing a safe place for children who need extra care after school
- Making dinner from anywhere between 10 and 30 children
- Caring for and supporting children between the ages of 11 and 17

## Walt Disney World Resort

### Park Greeter – College Program

September 2018 – January 2019

### Responsibilities Include

- Interacting with thousands of people each day
- Ensuring the best guest service the world has to offer
- Keeping true to the Disney mission
- Catering to a diverse guest environment
- Communicating with people with a language barrier
- Knowing how to navigate a 30,000 Acre property

## Substitute Teacher

January 2019-April 2019

### Methuen Public Schools

- Following and implementing a lesson plan for grades 5-12
- Managing classrooms with 25 students or more
- Encouraging students throughout the day in the absence of their primary teacher
- Supporting the classroom and staff

## Technical Experience

Media Operator	<i>Sylvia</i>	October 2015
Media Operator	Contemporary Dance Ensemble	May 2016
Sound Board Operator	Contemporary Dance Ensemble	December 2016
Light Board Operator	Contemporary Dance Ensemble	May 2017
Light Designer	Franz Kafka's <i>The Trial</i>	September 2017
Props Master	<i>A Dream Play</i>	April 2018
Light and Sound Board Operator	Jean's Playhouse <i>Magic Mike</i>	November 2017
Light Designer	Little Bits of Light	March 2019
Audio Technician	Methuen High School Dirty Hands INK	May 2019
Light Designer	<i>The Pirates of Penzance</i>	July 2019

## Stage Management

Production Stage Manager	<i>Ragtime</i>	January-February 2020
Stage Manager	<i>PSU's Sweet Charity</i>	March 2018
Assistant Stage Manager	<i>Prescott Park's Mary Poppins</i>	May 2017-August 2017
Stage Manager	<i>PSU's Stage Kiss</i>	November 2016
Assistant Stage Manager	<i>PSU's We Think It's Funny</i>	April 2016

## Administration

Media Specialist	PSU's Music Theater Dance Department	Fall 2016-Current
Marketing and Development Intern	Winnepesaukee Playhouse	Sept 2017-December 2017

## Performance

Model	Commercial Filming	Canobie Lake Park
Voice Actor	Promotional Radio Spot	Canobie Lake Park

## Photography and Videography

Photometrics	Live Show Video and Photography	August 2017-Current
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## Education

Plymouth State University		
Bachelor of Arts: Arts Administration :Theatre Tech and Design		Graduation date: Dec 2018

## Special Skills

Outstanding Customer Service	Efficient Time Management	Exceptional Organizational Skills
Conversational Spanish	Valid Driver's License	Basic Understanding of Q-lab
Basic Photoshop Skills	Proficient Adobe Premiere skills (Video Editing)	Working with Children
Reading music (Bass and Treble)	Interpret a light plot	Understanding of Arts-People
Lifting 50lbs	Basic Carpentry	Basic Audio Mixing

## References

Michael Portrie Resident Theatrical Technician, Plymouth State University 603 – 918 – 6319 <a href="mailto:mportrie@plymouth.edu">mportrie@plymouth.edu</a>	Miranda Ronan Assistant Manager of Entertainment Canobie Lake Park 603- 300 – 6514 <a href="mailto:mronan@canobelake.com">mronan@canobelake.com</a>	Bob Bruemmer <a href="mailto:Rbruemme@plymouth.edu">Rbruemme@plymouth.edu</a> 603- 254 – 6905 Technical Director, Plymouth State University
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